



140 SOUTH MAIN STREET
MILAN, OH 44846

FOR OFFICE USE ONLY
SKILL LEVEL RESULTS
DATE _____
INTERVIEW DATES(S) _____
BY _____

**APPLICATION FOR
NON-TEACHING EMPLOYMENT**

DATE _____ POSITION DESIRED _____

ARE YOU INTERESTED IN BEING A SUBSTITUTE? Yes No

NAME _____
(LAST) (FIRST) (MIDDLE)

ADDRESS _____
(NUMBER AND STREET) (CITY) (STATE) (ZIP)

(PHONE NUMBER/S) (EMAIL ADDRESS)

EDUCATIONAL BACKGROUND

NAME OF SCHOOL	CITY & STATE	MAJOR/COURSE	HIGHEST LEVEL COMPLETED
ELEMENTARY _____			
JUNIOR HIGH _____			
HIGH SCHOOL _____			
TECHNICAL/SCHOOL _____			
COLLEGE _____			
OTHER SPECIAL TRAINING _____			

EXPERIENCE

STARTING WITH PRESENT OR MOST RECENT EMPLOYMENT, PLEASE GIVE A COMPLETE RECORD OF EMPLOYMENT FOR AT LEAST THE LAST THREE EMPLOYERS.

DATE FROM TO	COMPANY	ADDRESS	POSITION	SUPERVISOR	WAGES
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1. _____
MAJOR DUTIES PERFORMED: _____

2. _____
MAJOR DUTIES PERFORMED: _____

3. _____
MAJOR DUTIES PERFORMED: _____

REASON FOR LEAVING MOST RECENT JOB _____

PART TIME POSITIONS HELD _____

WAGES EXPECTED _____ WHEN CAN YOU START WORK? _____

WHY DO YOU WISH TO BE EMPLOYED BY THE EDISON BOARD OF EDUCATION? _____

HAVE YOU EVER BEEN DISMISSED, SUSPENDED OR ALLOWED TO RESIGN FOR CAUSE? _____

PLEASE NAME MACHINES YOU CAN OPERATE WELL? _____

HEALTH

CAN YOU PERFORM THE ESSENTIAL DUTIES OF THE SUBJECT POSITION WITH OR WITHOUT AN ACCOMMODATION? PLEASE EXPLAIN:

SPECIAL INTERESTS

WHAT SPECIAL ABILITIES DO YOU HAVE THAT YOU THINK WOULD BE OF INTEREST TO US AS AN EMPLOYER?

REFERENCES (DO NOT LIST RELATIVES)

NAME/POSITION	STREET	CITY/STATE	PHONE
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

BCII/FBI CONSENT FORM

IT IS UNDERSTOOD AND AGREED THAT THE EDISON BOARD OF EDUCATION MAY CONTACT THE BUREAU OF CRIMINAL IDENTIFICATION AND INVESTIGATION FOR A BACKGROUND CHECK AND I HEREBY CONSENT TO SUCH INQUIRY.

I UNDERSTAND THAT IF I AM EMPLOYED PRIOR TO THE SCHOOL DISTRICT'S RECEIPT OF THE BCII/FBI REPORT, MY CONTINUED EMPLOYMENT WILL BE CONDITIONED ON RECEIPT OF A REPORT DEMONSTRATING THAT I AM IN COMPLIANCE WITH THE BOARD OF EDUCATION'S RULES AND REGULATIONS REGARDING APPLICATION/EMPLOYEE CRIMINAL RECORDS AND DISCLOSURE OF CRIMINAL CONVICTIONS.

BY AFFIXING MY SIGNATURE, I AGREE TO THE CONDITIONS LISTED AND WILL, IF EMPLOYED, TENDER MY RESIGNATION OR EMPLOYMENT SHOULD I FAIL TO FULFILL THESE CONDITIONS.

SIGNATURE _____ DATE _____

IT IS THE POLICY OF THE EDISON SCHOOL DISTRICT THAT EDUCATIONAL ACTIVITIES, EMPLOYMENT PRACTICES, PROGRAMS AND SERVICES ARE OFFERED WITHOUT REGARD TO RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION OR AGE.